



Small Business Small Business

Boot Camp

The Los Angeles Unified School District (LAUSD) Small Business Boot Camp Program

is an eight-week program that provides small contractors with the tools necessary to improve their competitive capacity through a comprehensive, hands-on curriculum. At the conclusion of the eight-week program, small contractors will be ready to apply for Prequalification and begin to bid on LAUSD contracts as well as pursue contracts with the Los Angeles Community College District. The program will also serve to expand the District's pool of qualified contractors.

SEMINAR DESCRIPTIONS

Bonding & Certification

Learn how to increase your company's bonding capacity through the Small Business Administration's Surety Bond Guarantee Program. Contractors will also apply for Small Business Enterprise (SBE) certification to capitalize on the District's 25% SBE participation goal.

LAUSD Contractor Prequalification

Prequalification is required to bid on LAUSD contracts. Contractors will be provided an overview of the Contractor Prequalification Application (including Safety Prequalification) in a hands-on workshop setting.

How to Bid on Informal and Formal Contracts

Learn how to prepare a bid for LAUSD informal (under \$62,400) and formal contracts (above \$62,400); and receive an overview of the contract process from the pre-bid phase, through the bid and award phase, and project completion.

Public Contract Law

An LAUSD attorney will provide a thorough overview of the General Conditions to acquaint contractors with common public sector contracting terms and conditions.

The Principles of Estimating & Scheduling

An engineer will show contractors how to break down project costs and prepare a price estimate utilizing standard industry principles.

How to Develop a Safety Plan

Safety experts will guide you through the process of developing an Injury & Illness Prevention Program (IIPP) and Hazard Communication Program to facilitate compliance with Cal OSHA.

Access to Capital

Public and private sector financial services professionals will guide contractors through eligibility criteria, loan options, and lending terms for small business loans.

Labor Compliance

Obtain the information you need to determine and comply with employment laws and regulations that apply to your business and employees. Obtain clear and easy access to compliance tools to ensure that your business adheres to Department of Labor laws and regulations, specifically certified payroll and prevailing wage requirements.

10-Hour OSHA Training Session

This training session introduces OSHA policies, procedures, and standards as well as construction safety and health principles. The course will review the scope and application of the Occupational Safety and Health Act and General Duty Clause, as well as examine areas that are most hazardous. Eligible students will receive an OSHA construction safety and health 10-hour course completion card.

The Small Business Boot Camp seminars are conducted at the following locations to ensure participation by small contractors.

Locations

Central & South Los Angeles
USC LA Metro MBDC
University Campus
Los Angeles, CA 90007
Tel: (213) 368-1450

East Los Angeles
Barrio Planners/WorkSource Center
5301 East Whittier Blvd.
Los Angeles, CA 90022
Tel: (323) 726-7734

San Fernando Valley
Location: To Be Determined

PROMISSORY COMMITMENT

Contractors enrolled in the program must attend and actively participate in the eight (8) seminars in order to graduate from the Small Business Boot Camp. Each seminar is approximately three hours in the evening, one seminar per week, and will require homework. There is no cost to participate, but there is a significant investment of time that is required and contractors must possess a contractor's license.

ENROLL TODAY!

Classes begin in February 2006. Please visit the Small Business Program website at www.laschools.org, or contact Gilbert Buchanan at (213) 633-8839 for further enrollment information.

